

## FORM SUMMARY

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**Name of Form:** Notice of Estate Administration Deadlines

**Form Number:** PR - 1832

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**Statutory Reference:** Wis. Stats. §§858.01, 863.33 and 863.35

**Purpose of Form:** To give notice to the attorney and personal representative of an estate of the deadlines for filing the estate inventory and for completing the administration of the estate.

**Who Completes It:** Register in Probate

**Distribution of Form:** Original to file, copy to attorney and/or personal representative.

**Accompanying Forms:** None

**New Form/Modification:** New Form

**Modifications:** None

**Comments:** This form is the first in a series of three forms which will be used to help expedite the processing and closing of estates. The other two forms are PR-1833, Petition for Extension of Time and PR-1834, Order for Extension of Time. The Notice of Estate Administration Deadlines will be given to the attorney and/or personal representative upon issue of the domiciliary letters. If the attorney and/or personal representative cannot meet the established deadlines, the attorney and/or personal representative **must** petition the court for an extension. The Petition must give specific reasons for needing an extension. The court may or may not grant the extension. If granted, the extension will be for a date certain. Failure to comply with the deadlines or extension of deadlines will result in the attorney and/or personal representative being ordered to court to show cause why he or she should not be removed and/or otherwise sanctioned. In addition to expediting the processing and closing of estates, it is believed that the Petitions for Extension will provide information as to the reason for estate delays and help in establishing realistic probate benchmarks.

**About this form:** This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference

**If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be altered**